

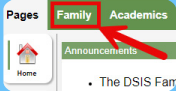
# DSIS Family Portal Grade Notifications

Setup grades notifications in the DoDEA Student Info System (DSIS)

1. Login to the DSIS Family Portal.
2. At the top, click the Family tab.
3. Click the Notification tab on the left side.
4. Verify the parent email and make sure it is checked.

**Note:** If the sponsor email is incorrect, please notify the student's brick and mortar DoDEA school to change.

See #5-6 Top Right



5. Check the boxes you desire. On the Grades box, include a Grade Threshold number.

6. Repeat for each child.

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**Subscriptions for Email Notifications**

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Subscribe	Name	Description
<input type="checkbox"/>	Attendance	This subscription will notify you of any attendance entry for this student.
<input checked="" type="checkbox"/>	Grades	This subscription will notify you when any grades below a specified threshold are entered for this student. Grades are scaled as a percent from 0 to 100. If a student receives a class assignment or test grade that is below the specified threshold, a notification will be sent to your email address.  In the space below, please enter a grade threshold to use for determining what grades to report. This should be a number from 0 to 100. For example, an entry of 75 would trigger a notification for any grade entered that scaled below 75%.  Grade Threshold 75
<input checked="" type="checkbox"/>	Late Grades	This subscription will notify you when a teacher enters a special score of Late for an assignment that has not been turned in. The notification will be sent to your email address.